Programme Specification Document

Approved, 2022.02

Overview

Programme Code	36029
Programme Title	Professional Policing Practice
Awarding Institution	Liverpool John Moores University
Programme Type	Apprenticeship
Programme Leader	Moya Ward
Link Tutor(s)	

Awards

Award Type	Award Description	Award Learning Outcomes
Target Award	Bachelor of Science with Honours - BSH	See Learning Outcomes Below

Alternate Award Names	

External Benchmarks

Subject Benchmark Statement	UG-Criminology (2019)

Apprenticeship Standard

Apprenticeship Standard	End Point Assessment	Proposed Off the Job Training delivery
Police constable (integrated degree) - ST0304	Non-Integrated	

Accreditation
Programme Accredited by

PSRB Name	Type of Accreditation	Valid From Date	Valid To Date	Additional Notes
College of Policing	Licensed by the College of Policing for the purpose of meeting all the requirements of the national curriculum for multiple entry routes into policing.			

Programme Offering(s)

Mode of Study, Mode of Delivery	Intake Month	Teaching Institution	Programme Length
Part-Time, Face to Face	April	LJMU Taught	3 Years
Part-Time, Face to Face	January	LJMU Taught	3 Years
Part-Time, Face to Face	July	LJMU Taught	3 Years
Part-Time, Face to Face	October	LJMU Taught	3 Years

Aims and Outcomes

Educational Aims of the Programme

This document has been written with due reference to, and is compliant with the IFA Degree Apprenticeship Standard for Police Constable, as well as the College of Policing PCDA Curriculum and National Programme Specification. 1. To enable students to develop an understanding of policing, its position in the social, political and cultural environment and its place within the wider context of criminal justice and legislation. 2. To provide students with a theoretical knowledge, understanding and practical skills necessary to achieve operational competence and complete the BSc (Hons) Professional Policing Practice. 3. To provide students with knowledge and skills to utilise a range of analytical and research methodologies critically, allowing them to undertake ethically sound, professional, empirical research. 4. To contextualize the development of a range of interpersonal and transferrable graduate skills and knowledge developed by students during the programme. 5. To develop critical thinking and reflective practice within ethical and professional boundaries providing a critical academic understanding of policy, practices, and ethical values. 6. Students will build academic knowledge and skills to develop their understanding and application of Evidence Based Practice and in turn develop themselves as professional policing practitioners.

Learning Outcomes

Code	Description
PLO1	Identify how roles within policing, engage in the wider criminal justice system.
PLO2	Debate issues around aspects of policing, including the management of intelligence, investigative practices, treatment of offenders and public protection and how these engage in the wider criminal justice system.

Code	Description
PLO3	Model theoretical concepts of policing in the context of an operational setting.
PLO4	Analyse the practical application of legislation within an operational context.
PLO5	Appraise the underpinning principles, ethics and values of policing within an operational context.
PLO6	Measure effective police engagement in partnership approaches around safeguarding communities.
PLO7	Analyse the governance and structures within policing and the new and emerging forms of policing.
PLO8	Critically review contemporary theories and current research in specific policing areas.
PLO9	Evaluate current policy and procedures and the impact they have within operational policing.
PLO10	Select appropriate research methods to facilitate the design of an ethically sound empirical piece of Evidenced Based Policing research.
PLO11	Apply the knowledge gained to evidence Operational Competence in policing.
PLO12	Identify the roles and functions of specialised policing departments and other law enforcement agencies.
PLO13	Utilise the knowledge and understanding they gain of policing styles strategy and the law in a practical and appropriate way.
PLO14	Employ self-management techniques and the ability to continue learning, display self-awareness and sensitivity to diversity in people and different situations.
PLO15	Problem solve, be innovative and creative in the approach to learning and work with an ability to communicate ideas and arguments effectively to others both orally and in writing.
PLO16	Engage the skill of learning from experience and self-reflection, this will be critical in the workplace and for EPA.
PLO17	Realise the importance and ubiquity of standards and ethics within all aspects of the policing process. How ethical behaviour is fundamental to understanding legal principles, social divisions and diversity relevant to criminal justice sector.
PLO18	Practice anti-discriminatory behaviour in all aspects of their police work, understanding the importance of emotional intelligence in all interactions with diverse groups, victims and witnesses.
PLO19	Utilise the range of differing academic research techniques to critically review data and research relating to policing and apply their learning to new situations.
PLO20	Evidence an ability to plan work and manage time, reflect on own strengths, limitations and performance, taking responsibility for setting targets and implementing plans for independent and collaborative working and personal and professional development.
PLO21	Consider and apply a range of theoretical concepts through academic and practical learning in differing operational contexts.
PLO22	Utilise and adapt an evidence based approach to enhance professional practice.
PLO23	Explain how the police operate in partnership with other organisations and the wider community.

Code	Description
PLO24	Organise and complete appropriate collection and analysis from a range of accessible sources in an ethical, sympathetic and professional manner.
PLO25	Model professional discipline and preservation of the highest standards in line with the College of Policing Strategic Intent.
PLO26	Complete all the above whilst evidencing the range of skills gained in achieving Operational Competence and so exemplifying the intent to professionalise the role of constable.
PLO27	Construct evidence based arguments that challenge current thinking and practice where appropriate and advance the professionalising agenda.
PLO28	Demonstrate applicable aspects of Authorised Professional Practice (the official source of policing Professional practice), legal and organisational requirements relating to the operational policing context (response, community, intelligence, investigation and roads/transport), including how to implement the following.
PLO29	Effectively respond to incidents, preserving scenes and evidence when necessary.
PLO30	Manage and resolve conflict safely and lawfully.
PLO31	Arrest, detain and report individuals safely and lawfully.
PLO32	Conduct diligent and efficient, priority and high volume investigations.
PLO33	Effectively interview victims, witnesses and suspects.
PLO34	Distinguish relevant police theory, policy, procedure and practice through their impact on the community.
PLO35	Systematically gather, submit and share information and intelligence to further policing-related outcomes.
PLO36	Meticulously and ethically search individuals, vehicles, premises and outside and virtual spaces.
PLO37	Optimise the use of available technology.
PLO38	Risk manage health and safety for self and for others.
PLO39	Model a way of working which is professional, enquiring, resilient and open to change.
PLO40	Evidence the skills of self-reliance, adaptability and flexibility.
PLO41	Communicate written skills appropriate to a Bachelor's level.
PLO42	Demonstrate the ability of working across disciplines and working well with others.
PLO43	Manage their own professional and personal development.
PLO44	Utilise a broad range of information and technological skills.
PLO45	Relate the importance of equality and diversity, ethics and values within a policing environment.
PLO46	Research and analyse problems proposing viable options which are appropriate and well argued.
PLO47	Describe how various investigative methodologies can be utilised in bringing offenders to justice.

Code	Description
PLO48	Demonstrate a fundamental understanding of criminological theories.
PLO49	Examine the importance of equality and diversity, ethics and values within a policing environment.
PLO50	Relate the social and historical development of policing, its structures and governance, alongside new and emerging forms of policing in line with the College of Policing's professionalising of the service.

Programme Structure

Programme Structure Description

Pathway modules: 6203PSDA, 6204PSDA, 6205PSDA, 6206PSDA and 6207PSDA are described as optional modules, however apprentices must complete one only as a core module, which will be determined by the employer on the basis of operational needs. The Institute for Apprenticeships regulations will also be relevant to any assessment and must be considered including the individual learning plan (ILP) which is reviewed on a regular basis with the learner, the employer and the HEI. The IFA End Point Assessment Document will be the final arbiter of assessment issues and is available at https://www.instituteforapprenticeships.org/media/1440/police-constable-assessment-plan.pdf IFA rules state that Apprentices must complete at least 20% of their learning away from the workplace. This programme is designed to exceed 30%. The first year of delivery will be front-loaded and will be likely to take 32 Independent Patrol Status cannot be confirmed before end of month 5. Modules 4204PSDA, 5202PSDA and 6200PSDA and 6202PSDA will include a pass/fail element within the assessment. This is to ensure incorporation of the OCP during the whole learning phase, both in University and in the workplace. Credit will not be released for these modules until the apprentice has satisfied all elements. There is no option for progression to the next level whilst trailing credits. Apprentices are required to achieve Independent Patrol Status by no later than the end of the first year, in order to progress to level 5. Failure to do so, may result in a Police Force evoking regulation 12/13, (Discharge of a probationary police constable). During level 5 and 6 learning will then be as follows, 1. University contact will utilise various teaching methods face to face and blended learning. 2. Apprentices will be afforded protected study time as a contractual agreement to complete this learning. At Level 6, students will be able to take a 40 credit module linked to their individual pathway. These modules are not 'an option' but the pathway for each student will be decided by the employer dependent on need as part of their contractual elements. Until Level 6 all DA's will study identical material, in level 6 students will complete their Pathway Module AND evidence- based research project aligned to the allocated pathway and with agreement of the employer. It is possible that this decision will only be finalized between the employer and the Apprentice at some point in level 5, this is due to the changing nature of demand on the service. LJMU will deliver the allocated pathway as agreed. Merseyside Police will Provide at least 1 member of staff to teaching during all face to face learning blocks in levels 4, 5 and 6 Provide 1 member of Tutor staff as a mentor for the pre - Independent Patrol phase in the workplace (Tutor constable phase) Provide an identified member of staff (assessor team) for the occupational competence (OCP) periods across the Degree Apprenticeship Provide an identified supervisor/ mentor during workplace phase(s) to support and guide students Provide an informed member of staff for tri-partite meetings (tutorial/ review) Provide an informed member of staff for End-Point Assessments. Key Points 1. The DA 'year' will be 12 months and may not follow the standard academic calendar. 2. The awarding of the Degree will be a part of the End-Point-Assessment. 3. Apprentices subject to disciplinary police regulation 12/13, resulting in discharge of a probationer will be removed from the programme of study. Likewise, breaches of University regulations will be referred back to the employer. Students on the programme will work an average 40 hour week on a 24/7 shift pattern. Under apprenticeship regulations, a minimum of 20% of student working time is considered as 'protected learning' (PLT),or 'off the job' learning. Regarding this PCDA 35% of time will be 'off the job'. Students will not work shifts whilst undertaking 'off the job' learning. MP Tutor constables and

Programme Structure - 360 credit points	
Level 4 - 120 credit points	
Level 4 Core - 120 credit points	CORE
[MODULE] 4200PSDA Introduction to Policing Approved 2022.02 - 20 credit points	
[MODULE] 4201PSDA Exploring Police Studies Approved 2022.01 - 20 credit points	
[MODULE] 4202PSDA Practice Procedure and Criminal Law 1 Approved 2022.01 - 20 credit points	
[MODULE] 4203PSDA Inclusion, Vulnerability and Risk Approved 2022.02 - 20 credit points	
[MODULE] 4204PSDA Practice Procedure and Criminal Law 2 Approved 2022.01 - 20 credit points	
[MODULE] 4205PSDA Evidence-Based Policing 1 Approved 2022.01 - 20 credit points	
Level 5 - 120 credit points	
Level 5 Core - 120 credit points	CORE

[MODULE] 5200PSDA Developing the Officer Approved 2022.02 - 20 credit points	
[MODULE] 5201PSDA Practice Procedure and Criminal Law 3 Approved 2022.01 - 20 credit points	
[MODULE] 5202PSDA Practice Procedure and Criminal Law 4 Approved 2022.01 - 20 credit points	
[MODULE] 5203PSDA Inclusion, Vulnerability and Risk Approved 2022.01 - 20 credit points	
[MODULE] 5204PSDA Exploring Police Studies: Skills for Success 2 Approved 2022.01 - 20 credit points	
[MODULE] 5205PSDA Evidence Based Policing 2 Approved 2022.01 - 20 credit points	
Level 6 - 120 credit points	
Level 6 Core - 80 credit points	CORE
[MODULE] 6200PSDA Developing Self and Others Approved 2022.03 - 20 credit points	
[MODULE] 6201PSDA Professionalising the Officer Approved 2022.02 - 20 credit points	
[MODULE] 6202PSDA Evidenced Based Practice Research Project Approved 2022.01 - 40 credit points	
Level 6 Optional - 40 credit points	OPTIONAL
[MODULE] 6203PSDA Pathway - Conducting Investigation Approved 2022.02 - 40 credit points	
[MODULE] 6204PSDA Pathway - Information and Intelligence Approved 2022.02 - 40 credit points	
[MODULE] 6205PSDA Pathway – Policing Communities Approved 2022.01 - 40 credit points	
[MODULE] 6206PSDA Pathway – Policing the Roads Approved 2022.02 - 40 credit points	
[MODULE] 6207PSDA Pathway – Response Policing Approved 2022.01 - 40 credit points	

Module specifications may be accessed at https://proformas.ljmu.ac.uk/Default.aspx

Approved variance from Academic Framework Regulations

Variance

36029 BSc Professional Policing Practice The following Variances to the Academic Framework have been approved for this programme. UG.A4.2.1 Academic delivery is semesterised. UG.A3.2 Modules comprise 10 or 20 credits except for a research project/dissertation module at Level 6 which may comprise 30 or 40 credits. UG.A4.2.6 Opportunities for study abroad will be provided in full-time programmes delivered at LJMU, either for an academic year, or for a semester, at Level 5. UG.C2.4.2 The pass mark for modules at Level 3 – 6 is 40% or a 'Pass' grade Variance from UG.A3.2 "Modules comprise 10 or 20 credits except for a research project/dissertation module at Level 6 which may comprise 30 or 40 credits. At Level 7 in integrated Master's programmes the research project/dissertation module will comprise 40, 50 or 60 credits." This is a proposal that the structure of level 6 of the above programme will consist of 20-credit module 20-credit module (Endpoint Assessment) 50% pass mark 40-credit dissertation/project module (Endpoint Assessment) 50% pass mark 40-credit career pathway module The College of Policing's Policing Education Qualifications Framework: Police Constable Degree Apprenticeship National Programme Specification states that "The Police Constable Degree Apprenticeship because of the range, depth and level of learning covered in the professional education provided, facilitates extensive professional development by the police constable and supports advancement along specific career pathways within policing" The relevant Police force (Merseyside Police) will dictate the precise nature of the career pathway module, but because of the requirement for "extensive professional development" a further 40-credit module is required in addition to the 40-credit dissertation/project module. The 40 credit dissertation module will be supported by enhanced topic-specific learning within the 'Pathway' module. Within the level-6 Career Pathway strand will be a replication of existing internal national police training, as mandated by the CoP. A helpful example would be the Initial Investigators Programme (ICIDP), the National (England and Wales) police course which any officer intending to work in Criminal Investigation must complete. This will be part of the 'Investigations' pathway, and contains, for example, extra input into managing serious and complex investigations. Students would also learn about the management of advanced suspect interviews. This knowledge input is essential to the student negotiating their 'pathway' and completing the apprenticeship side of the qualification as well as the academic side. The length and breadth of the ICIDP could not be replicated in 2 x 20-credit modules, so it needs to sit within a 40-credit module. Finally, LCAPS is aware that several other Universities intending to deliver the Police Constable Degree Apprenticeship have developed 40-credit Career Pathway modules, so there is now an emerging sector norm of year-long 40-credit modules. As this is a proposal for a 40-credit level 6 module, there will be no impact on progression to a higher level, as there might be for a level 4 or level 5 module of this size. The College of Policing will also complete their own Quality Standards Assessment (QSA) process in relation to this programme.

Teaching, Learning and Assessment

This programme will be delivered in collaboration with Merseyside Police Learning and Development staff. It will be a closed programme for new officers employed by Merseyside Police only. Knowledge, understanding, skills and other attributes are taught at the University with students putting them into context and appreciating their relevance by application in the workplace. Lectures, seminars, workshops, presentations, directed study, and a variety of online provision will form some part of the formative and summative assessment processes. The university will confirm that all academic submissions are complete and to the required standard. Completion of the academic elements leads to; - Apprenticeship Gateway - the assessment of Occupational competence, measured by completion of the Occupational Competence Portfolio (OCP). End-Point-Assessment is the final component of the apprenticeship and involves; - Review of the OC Portfolio and professional discussion Presentation of an evidence-based research project Discussion of the Research Project The College of Policing (PSRB) state, Evidence-based Research project at L6 will have a pass mark of 50%. Students will be encouraged to undertake independent study and this will form part of the teaching ethos, to encourage independent learning. In particular, work-based learning forms part of many modules, typically as work-based projects or other directed assignments. The curriculum will be delivered in a variety of ways, including face to face, practical workshop sessions to contextualize skills, group work, and reflection and by a variety of blended methods. Taught (academic) elements will be supported by role play and other work shop elements, work- sample exercises to support occupational learning. This will then be subject of self-reflection in the Occupational Competence Portfolio and form part of the End Point Assessment (PCDA only). Blended methods will be utilised within level 5 and level 6 and the occupational skills, attitudes and behaviours will be assessed as part of the OCP. The teaching ratio will work towards 70% LJMU, 30% Merseyside Police delivery. Assessment will be to University standards and include written submissions, group and individual presentations (in a structured and simple-complex way) and via an academic portfolio to assess group-work. Building on the academic skills, workplace and classroom inputs will ensure that all necessary workplace functions are taught and assessed prior to independent patrol. This will include use of IT and specialist equipment, required health and safety, first aid (to national standard) and personal safety training. The majority of this will be delivered by occupationally competent police staff supported by occupationally knowledgeable academic staff. The majority of the assessment of Professional skills will be carried out in the workplace with the compilation of an Occupational Competence portfolio (OCP). This will be supported by occupational tutors as well as LJMU staff. In addition there will be a requirement for self-reflection and a number of assessments in level 5 and 6 will include reflection reports. These together with the OCP will be subject of the OCP at End-Point Assessment. Each level will have a pass / fail element in at least one module. This is to ensure incorporation of the OCP during the whole learning phase, both in University and in the workplace. This end-point assessment (EPA) accompanies the Police Constable (PC) Degree Apprenticeship Standard only. The EPA is the culmination of the apprenticeship, and will be undertaken over the course of the latter part of a minimum 3-year programme of learning. The EPA is embedded within an integrated Degree in Professional Policing Practice qualification. The EPA is Higher Education Institute (HEI) led. A simultaneous and continuous on- programme assessment – the work based Occupational Competence Portfolio (OCP) – will confirm that in addition to the Knowledge / Under

Opportunities for work related learning

As per above variance, work placements will not apply in the case of these programmes, as the students are employed. Each of the students will be employed by Merseyside Police and on successful completion of the qualification and the overall end-point-assessment will continue their employment as a Police Constable, confirmed in rank. Courses are developed to enhance the work related learning of the apprentices whilst away from the academic setting. In the work place the apprentices will have mentors and assessors appointed by the Merseyside Police, LJMU will work with the employer to ensure the suitability and enhance the professional development of the assessors/mentors. Merseyside Police will provide suitably qualified Mentors and Assessors during the accompanied patrol phase. Those mentors and individual supervisors will support learning in the workplace, they will be trained in the role for support in the workplace phase(s). Once a course is procured LJMU will also provide support and development opportunities for the Mentor/ Assessors. Additionally, course tutors will be available to Degree Apprentices for support in relation to academic issues. Each of the police assessors will have had appropriate training in force, and will hold the current and appropriate assessment qualification At the workplace, apprentices will be supported by the employer. Personal Tutors will also provide support during the workplace phases, by way of tutorials that may be face-to-face or a blended solution. Additionally, locally delivered weekly surgeries will be available during the distance phase, Assessment Cafés will support learners in the assessment periods. As above, students on the programme will work an average 40 hour week on a 24/7 shift pattern. Students will not work shifts whilst undertaking 'off the job' learning. Part- time working and therefore, learning, would be accommodated by Merseyside police as part of the role, arrangements for the learning elements will be confirmed on receipt of specific requirements. This will take account of the necessary percentage of 'off the job' training and will be negotiated appropriately. MP Tutor constables and MOP assessor teams will ONLY provide support and guidance for the occupational elements. They will NOT be involved in the TLA of the LJMU credit.

Entry Requirements

Type	Description
Alternative qualifications considered	LJMU entry requirements will align with the employing force. Applicants to the programme are likely to have achieved a level 3 qualification (which is A-level or equivalent). Applicants will need to have achieved a recognised level 2 qualifications in English and Mathematics prior to entry. This programme recruits on a closed client basis, students may not fit the standard academic entry criteria for undergraduate policing courses (as above). Application to the programme will be via the National Police Recruitment Test (PIRT) followed by Merseyside Police normal recruitment processes, as outlined on the Merseyside Police website. Upon successful application, Merseyside Police will employ the students, who will then complete the academic and practical elements of their apprenticeship. Merseyside Recruitment strategy for these programmes is available as a separate document. For more information please view the College of Policing Programme Specification document.