

# **Programme Specification Document**

Approved, 2022.04

## Overview

Programme Code	45892	
Programme Title	Business with Finance	
Awarding Institution	Liverpool John Moores University	
Programme Type	Degree with Foundation	
Language of Programme	All LJMU programmes are delivered and assessed in English	
Programme Leader	Lucinda McGrath	
Link Tutor(s)		

## **Awards**

Award Type	Award Description	Award Learning Outcomes
Target Award	Bachelor of Arts with Honours (Fnd) - BAHF	See Learning Outcomes Below
Recruitable Target	Bachelor of Arts with Honours (SW) (Fnd) - SBAHF	See Learning Outcomes Below
Alternative Exit	Diploma in Higher Education (SW) (Fnd) - SDHEF	Use a range of appropriate business software Analyse the structure, functions, processes and management of business organisations Apply quantitative techniques to business problems
Alternative Exit	Bachelor of Arts (Fnd) - BAF	Demonstrate a broad and comparative knowledge of the general scope of the subject, its different areas and applications, and its interactions with related subjects. A detailed knowledge of a defined subject or a more limited coverage of a specialist area balanced by a wider range of study. In each case, specialised study will be informed by current developments in the subject. Demonstrate a critical understanding of the essential theories, principles and concepts of the subject(s) and of the ways in which these are developed through the main methods of enquiry in the subject.
Alternative Exit	Bachelor of Arts (SW) (Fnd) - SBAF	Demonstrate a broad and comparative knowledge of the general scope of the subject, its different areas and applications, and its interactions with related subjects. A detailed knowledge of a defined subject or a more limited coverage of a specialist area balanced by a wider range of study. In each case, specialised study will be informed by current developments in the subject. Demonstrate a critical understanding of the essential theories, principles and concepts of the subject(s) and of the ways in which these are developed through the main methods of enquiry in the subject.
Alternative Exit	Diploma of Higher Education (Fnd) - DHEF	Use a range of appropriate business software Analyse the structure, functions, processes and management of business organisations Apply quantitative techniques to business problems
Alternative Exit	Certificate of Higher Education (Fnd) - CHEF	Use a range of appropriate business software. Describe the structure, functions, processes and management of business organisations. Apply basic quantitative techniques to business problems

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## **External Benchmarks**

Subject Benchmark Statement	UG-Business and Management (2019)
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#### **Programme Offering(s)**

Mode of Study, Mode of Delivery	Intake Month	Teaching Institution	Programme Length
Full-Time, Face to Face	September	LJMU Taught	4 Years
Sandwich Year Out, Face to Face	September	LJMU Taught	5 Years

#### **Aims and Outcomes**

#### **Educational Aims of the Programme**

The curriculum is designed to comply with the QAA General Business and Management Subject Benchmark, published as part of the national academic infrastructure. The BA (Hons) Business with Finance Foundation programme aims to produce graduates who have: Acquired knowledge of business theories, models and techniques and issues rigorously and who have the practical skills needed within the business and finance environment. Developed the knowledge and skills necessary for a successful career in business or to undertake a further academic study. Developed the personal and key skills to enable them to work effectively on their own and within teams and to be able to meet the challenges of working in a changeable business environment. Developed knowledge and skills in finance. The ability to apply their skills and knowledge in a work situation. The optional placement/sandwich modules seek to enhance the intellectual skills needed to develop and embed a positive attitude to lifelong learning for those students on this option. Fully engaged with the World of Work programme and have the ability to reflect on challenging and successful experiences to enhance their professional development (optional).

#### **Learning Outcomes**

Code	Description
PLO1	Demonstrate a comprehensive understanding and ability to analyse and evaluate the nature, structure, functions, processes and of business organisations and financial implications.
PLO2	Apply the skills necessary for academic study and enquiry.
PLO3	Select, use and evaluate information from a variety of sources.
PLO4	Apply theoretical concepts, practical techniques and skills to the solution of complex problems.
PLO5	Analyse and interpret quantitative and qualitative data.
PLO6	Utilise judgement to draw appropriate conclusions and make recommendations.
PLO7	Analyse, evaluate and synthesise theoretical and applied knowledge and information to develop a coherent understanding and conclusion.
PLO8	Develop own leadership, team-working and other personal qualities necessary for business finance career.
PLO9	Apply problem solving and decision making skills.

Code	Description
PLO10	Act with increasing autonomy to conduct research into business and management issues.
PLO11	Develop a range of work-related skills that demonstrates business acumen.
PLO12	Understand the role and management of finance in a business organisation recognising its development and implications.
PLO13	Utilise appropriate ICT software and critically evaluate internet sources.
PLO14	Plan, manage, review and evaluate own learning.
PLO15	Work effectively on their own and as part of a team.
PLO16	Utilise problem-solving skills in a variety of theoretical and practical situations.
PLO17	Manage time effectively by learning to plan and prioritise their work in order to meet specified deadlines.
PLO18	Learn independently in the spirit of critical enquiry.
PLO19	Communicate effectively with a wide range of individuals utilising a variety of appropriate media.
PLO20	Apply the business and finance concepts and philosophy to private, public and not-for-profit sector organisations.
PLO21	Recognise the importance of collecting relevant data, and the variety or information sources, both primary and secondary.
PLO22	Analyse the contemporary issues in business and finance.
PLO23	Apply a range of theoretical concepts to practical organisational or industry sector issues or problems.
PLO24	Demonstrate knowledge of the business communications tools and the need for integration.
PLO25	Demonstrate detailed knowledge of business and finance.
PLO26	Demonstrate an awareness of strategic, legal and ethical issues affecting business organisations.

#### **Programme Structure**

#### **Programme Structure Description**

Students will be offered the opportunity of study abroad at Level 5. Students can choose either Option A or Option B unless they undertake the Sandwich Year, in which case Option B is not available: Option A: replacement of 60 credits of Level 5 with appropriate study abroad. The programme will offer the opportunity of 60 credits of study at Level 5. Students will be enrolled on a 600 credit honours with study abroad programme. A 60 credit Level 5 study abroad module (5110LBSBW) will normally replace the semester 2 modules on the standard programme. This study abroad should cover the same learning outcomes as the modules being replaced. The modules to be studied in the host institution must be agreed in advance. The Level 5 mean for the final award mark will be calculated based upon the 120 credits at Level 5. Option B: additional study year abroad following Level 5 The programme will offer the opportunity of an additional study year abroad following Level 5. Students will be enrolled on a 600 credit honours with study abroad programme. Of those 600 credits, 120 will be taken via a Level 5 study abroad module (5111LBSBW) the modules to be studied in the host institution must be agreed in advance. The Level 5 mean for the final award mark will be calculated based upon the 240 credits at Level 5. Sandwich Year The aim is to provide students with an extended period of work experience at an approved partner that will complement their programme of study at LJMU. This will give the students the opportunity to develop professional skills relevant to their programme of study, as well as attitude and behaviours necessary for employment in a diverse and changing environment. The placement year will follow Level 5 and students will be enrolled on a 600 credit honours sandwich programme and take the module 5112LBSBW (Sandwich Year-Business with marketing, finance and international business management). The Level 5 mean for the final award mark will be calculated based upon the 240 credits at Level 5. The options 5101LBSBW and 6101LBSBW modules are only available to level 5 and 6 direct entry students.

Programme Structure - 680 credit points	
Level 3 - 120 credit points	
Level 3 Core - 120 credit points	CORE
[MODULE] 3100FNDLBS Developing Skills for Business Approved 2022.02 - 20 credit points	
[MODULE] 3101FNDLBS Understanding Business Organisations and Operations Approved 2022.02 - 20 credit points	
[MODULE] 3102FNDLBS Essentials of Management Approved 2022.01 - 20 credit points	
[MODULE] 3103FNDLBS Introduction to Marketing and PR Communications Approved 2022.01 - 20 credit points	
[MODULE] 3104FNDLBS Data Analysis Techniques for Business Approved 2022.01 - 20 credit points	
[MODULE] 3105FNDLBS Programme Case Study Approved 2022.01 - 20 credit points	
Level 4 - 100 credit points	
Level 4 Core - 100 credit points	CORE
[MODULE] 4100LBSBW Business and Economic Decisions Approved 2022.01 - 20 credit points	
[MODULE] 4101LBSBW Contemporary Business Issues Approved 2022.01 - 20 credit points	
[MODULE] 4102LBSBW Academic and Business Skills Approved 2022.01 - 20 credit points	
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[MODULE] 4103LBSBW Marketing for Business Approved 2022.01 - 20 credit points	
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[MODULE] 4103LBSBW Marketing for Business Approved 2022.01 - 20 credit points	
[MODULE] 4103LBSBW Marketing for Business Approved 2022.01 - 20 credit points  [MODULE] 4105LBSBW Fundamentals of Management Approved 2022.01 - 20 credit points	CORE
[MODULE] 4103LBSBW Marketing for Business Approved 2022.01 - 20 credit points  [MODULE] 4105LBSBW Fundamentals of Management Approved 2022.01 - 20 credit points  Level 5 - 320 credit points	CORE
[MODULE] 4103LBSBW Marketing for Business Approved 2022.01 - 20 credit points  [MODULE] 4105LBSBW Fundamentals of Management Approved 2022.01 - 20 credit points  Level 5 - 320 credit points  Level 5 Core - 100 credit points	CORE
[MODULE] 4103LBSBW Marketing for Business Approved 2022.01 - 20 credit points  [MODULE] 4105LBSBW Fundamentals of Management Approved 2022.01 - 20 credit points  Level 5 - 320 credit points  Level 5 Core - 100 credit points  [MODULE] 5102LBSBW Organisational Behaviour Approved 2022.02 - 20 credit points	CORE

[MODULE] 5106LBSBW International Monetary and Financial Systems Approved 2022.02 - 20 credit points	
Level 5 Optional - 40 credit points	OPTIONAL
[MODULE] 5100LBSBW Employability Skills Approved 2022.01 - 20 credit points	
[MODULE] 5101LBSBW Personal Development Approved 2022.01 - 20 credit points	
Optional placement - 180 credit points	OPTIONAL
Placement Year - 120 credit points	OPTIONAL
[MODULE] 5112LBSBW Sandwich Year - Business with Approved 2022.01 - 120 credit points	
OR Study Abroad - 180 credit points	OPTIONAL
[MODULE] 5111LBSBW Study Year Abroad Business with Approved 2022.02 - 120 credit points	
[MODULE] 5110LBSBW Study Semester Abroad - Business with Approved 2022.01 - 60 credit points	
Level 6 - 140 credit points	
Level 6 Core - 100 credit points	CORE
[MODULE] 6102LBSBW Strategic Management Approved 2022.01 - 20 credit points	
[MODULE] 6103LBSBW Business Consultancy Approved 2022.01 - 20 credit points	
[MODULE] 6104LBSBW Innovation and Creativity for Business Approved 2022.02 - 20 credit points	
[MODULE] 6105LBSBW Financial Risk Management Approved 2022.01 - 20 credit points	
[MODULE] 6106LBSBW International Corporate Finance Approved 2022.01 - 20 credit points	
Level 6 Optional - 40 credit points	OPTIONAL
[MODULE] 6100LBSBW Corporate Social Responsibility Approved 2022.01 - 20 credit points	
[MODULE] 6101LBSBW Personal Development and Employment Approved 2022.02 - 20 credit points	

Module specifications may be accessed at <a href="https://proformas.ljmu.ac.uk/Default.aspx">https://proformas.ljmu.ac.uk/Default.aspx</a>

#### Teaching, Learning and Assessment

The acquisition of core knowledge is achieved through a range of teaching methods including lecture, seminar, tutorial and workshop. The core knowledge and understanding required for the programme determines the teaching methods used within modules. For example, lectures may be used to introduce core theories and concepts, with seminars, tutorials and workshops being utilised to build on core theories and explore in more detail further concepts, ideas and 'real-world' business issues. The ability for students to consolidate their learning has been considered and developed within modules. As well as potentially using workshops, tutorials and seminars to practice and further explore theories and concepts, students will also develop their learning through on-line activities and directed reading. In formulating the assessment strategy, the programme team aims to achieve an appropriate match between teaching and learning methods and assessment tasks in order to ensure that the programme offers variety in its assessment. The provision of formative assessment and feedback has also been considered within modules in order to provide students with the best opportunity to develop their knowledge and understanding of key subjects. Assessment methods for the programme include portfolios, presentations, research case-study, poster campaigns, on-line reflection, tests, essays, reports and examinations.

### Opportunities for work related learning

The four elements of Work Related Learning (WRL): 1. Learning about oneself 2. Learning and practising skills 3. Experiencing the world of work 4. Experiencing and learning how to learn and manage oneself in a range of situations will be addressed through the continuing development of graduate skills that are embedded into the programmes as well as via campus based work related learning. With respect to elements 1, 2 and 4 the Team are of the opinion that the comprehensive mapping exercise of the graduate skills clearly demonstrates that these elements are incorporated into the Programmes, as all the skills will be taught, practised and assessed via the core modules. This approach provides students with an opportunity to follow their pathways at Level Five and Level Six that will enable them to further develop those skills that they identify as being important to them. In relation to element 3, this is achieved on the Programme via the optional Placement/ Year abroad. The programme also has strong employer involvement. Many modules have guest speakers from industry.

#### **Entry Requirements**

Туре	Description
NVQ	Pearson/Edexcel HND and foundation degree awards in a relevant subject area will be considered for direct entry to level 6.
Other international requirements	International applications will be considered in line with UK qualifications. Any Applicant whose first language is not English will be required to have IELTS 6.0 (minimum 5.5 in each component)
Access awards	At least 24 Merits and 21 Passes or any other combination which equates to 72 UCAS Tariff points in a relevant subject
International Baccalaureate	24 IB Diploma points
A levels	72 UCAS tariff points from a minimum of 2 A Levels. Maximum of 20 AS points accepted.
Alternative qualifications considered	Prior to starting the programme applicants must have obtained grade 4 or grade C or above in English Language and Mathematics GCSE or an approved alternative qualification:  • Key Skills Level 2 in English/ Maths  • NVQ Level 2 Functional skills in Maths and English Writing and or Reading  • Skills for Life Level 2 in Numeracy/English  • Higher Diploma in Maths/ English  • Functional skills Level 2 in Maths/ English  • Northern Ireland Essential Skills Level 2 in communication or Application of Number  • Wales Essential Skills Level 2 in Communication or Application of Number
BTECs	72 UCAS Tariff points.

Irish awards	Irish Leaving Certificate 72 UCAS tariff points with a maximum 20 UCAS Tariff points from Ordinary Level
Specific country requirements	Scottish Higher 117 UCAS Tariff points
Interview required	Applications are welcomed from mature and non-standard applicants, who will be considered on an individual basis. These applicants may be required to submit an essay and/or attend an interview, and should demonstrate potential and motivation and/or have relevant experience.

# **Extra Entry Requirements**