

# PROGRAMME SPECIFICATION

## Foundation Degree Arts in Alcohol and Substance Misuse Work

<b>Awarding institution</b>	Liverpool John Moores University
<b>Teaching institution</b>	Accrington & Rossendale College
<b>JACS Code</b>	B900
<b>Programme Duration</b>	Full-Time: 2 Years
<b>Language of Programme</b>	All LJMU programmes are delivered and assessed in English
<b>Subject benchmark statement</b>	Health Studies (2008), Sociology (2007), Social Policy (2016), Psychology (2010)
<b>Programme accredited by</b>	
<b>Description of accreditation</b>	
<b>Validated target and alternative exit awards</b>	Foundation Degree Arts in Alcohol and Substance Misuse Work  Certificate of Higher Education in Alcohol and Substance Misuse Work
<b>Link Tutor</b>	Philomene Uwamaliya

## Educational aims of the programme

To provide a programme of learning which enables students to critically engage with the various theoretical frameworks and concepts relevant to the context and practice of alcohol and substance misuse work.

To enhance life-long learning skills and personal development in order to contribute to society at large and to prepare students for a career in the field of alcohol and substance misuse work or further academic study.

To emphasise the causes and consequences of human actions and contextualise these to a range of social and health issues, related social & welfare policies and the operation of relevant societal institutions.

To promote critical reflection which independently applied will lead to improved practice.

To develop relevant transferable skills such as critical enquiry, argument and analysis, and capacity for independent learning.

To develop proactive and flexible graduates who can respond to rapidly changing environments thereby enhancing their employment prospects.

To provide a supportive and collaborative learning environment which is sensitive to the needs of all learners.

To develop students' knowledge, understanding and application of the principles which underpin alcohol and substance misuse work practice.

To facilitate students to engage with employability skills by completing a self-awareness statement

### Alternative Exit/ Interim Award Learning Outcomes - Certificate of Higher Education

*A student who is eligible for this award will be able to:*

identify the key concepts commonly used in alcohol and substance addiction theory including the bio-psychosocial model

explain physical and psychological aspects of addiction

demonstrate an understanding of key principles linked to National Occupational Standards underpinning best practice when working with alcohol and substance addiction

recognise the purpose of needs assessment planning and evaluate the effectiveness of these tools in achieving optimum outcomes for individuals

discuss historical and current legislative and policy frameworks in relation to the shaping and provision of alcohol and substance misuse service provision

communicate and present work clearly and reliably both in writing and orally, developing lines of argument within their work and produce effective presentations

access, retrieve and process information from both paper based and electronic sources and apply appropriate academic conventions to their written work.

# Target award Learning Outcomes - Foundation Degree Arts

*A student successfully completing the programme of study will have acquired subject knowledge and understanding as well as skills and other attributes.*

## Knowledge and understanding

*A student who is eligible for this award will be able to:*

- A1. Explore and analyse the key concepts used in alcohol and substance addiction theory
- A2. Identify and discuss a range of explanations offered for the bio psychosocial behaviour of individuals, human service organisations, communities and society
- A3. Analyse the nature and implication of contemporary social policy on the provision of services for people with alcohol and substance addiction and their families and its impact on the wider community
- A4. Analyse the links between crime and addiction
- A5. Analyse and apply to practice the framework of organisational practice standards
- A6. Analyse and evaluate a range of approaches, strategies and interventions used to manage/treat addiction
- A7. Explain the principles of research design and main methods of data collection used by social and health researchers
- A8. Identify the key influences and the contribution of individuals, groups and organisations in preventing alcohol and substance misuse.

### **Teaching, learning and assessment methods used to enable outcomes to be achieved and demonstrated**

The acquisition of knowledge & understanding is promoted through a variety of methods including lectures, seminars, presentations, case studies, group work, group tutorials, project work, work placement/s, observation and demonstration and independent self-directed study and research

Lectures present relevant subject information in a structured manner in order to outline key themes, issues and debates and thus provide students with the underpinning knowledge from which to conduct further self-directed learning. Seminars, group work and group tutorials offer more potential for a purposely student led interactive forum for knowledge sharing and acquisition. Individual tutorials facilitate student learning by addressing specific knowledge and understanding needs on an individual basis and remains an integral aspect of the relationship between staff and student in respect of the Professional Practice modules and the Independent Research Project.

Throughout the learner is encouraged to undertake independent reading and research using both printed and electronic material to complement, widen, deepen and consolidate their knowledge and understanding.

### **Assessment**

Knowledge and understanding are assessed via both oral and written coursework (such as essays, projects, seminars, poster presentations, case studies, portfolios and examinations).

## Skills and other attributes

### **Intellectual Skills**

*A student who is eligible for this award will be able to:*

- B1. Evaluate a variety of social, welfare, health & legal policy responses and practices in relation to alcohol and substance addiction
- B2. Analyse, evaluate and apply a range of theoretical debates and concepts in relation to alcohol and substance addiction
- B3. Interpret information and data from a variety of sources
- B4. Demonstrate the capacity for reasoning, synthesis and reflection

### **Teaching, learning and assessment methods used to enable outcomes to be achieved and demonstrated**

Within the programme students demonstrate intellectual skills in a variety of ways including through interactional lectures, seminar presentations, coursework and examinations. Preparatory reading & research involves evaluation and interpretation of salient issues and/or empirical data. Constructive feedback on both coursework and examinations also enhances students' intellectual development by confirming areas of intellectual acumen and outlining scope for further development

## Assessment

Intellectual skills are assessed via both oral and written coursework (such as essays, projects, seminars, poster presentations, portfolio and examinations).

## Professional practical skills

*A student who is eligible for this award will be able to:*

### Teaching, learning and assessment methods used to enable outcomes to be achieved and demonstrated

- C1. Demonstrate a high level of probity.
- C2. Identify own strengths and limitations to develop professional competency.
- C3. Clarifying and agreeing the rights and responsibilities of work and self.

Teaching, learning and assessment methods used to enable outcomes to be achieved and demonstrated

Within the programme students demonstrate professional practical skills in a variety of ways including through work-based learning, interactional lectures, seminar presentations, coursework and preparatory reading, experiential activities and workshops. Constructive feedback on practice will be given orally and written format throughout the course enabling students to assess and evaluate own development.

## Assessment

Professional practical skills are assessed via both practical, work based placement, supervision, written work, oral communication within group settings and one to one practical based workshops

## Transferable / key skills

*A student who is eligible for this award will be able to:*

- D1. Work as part of a group
- D2. Demonstrate independent thought, judgement and initiative
- D3. Apply skills in the conventions of citation, referencing and the presentation of bibliographies
- D4. Demonstrate competence in clear communication and presentation, in speech and writing and in other media
- D5. Apply Information Technology skills, such as word-processing and structured searching of the internet
- D6. Apply time management skills

### Teaching, learning and assessment methods used to enable outcomes to be achieved and demonstrated

Students are taught and provided with opportunities to develop/practise transferable/key skills during tutorial. However such skills are also embedded throughout the entire programme via a range of strategies including the use of written and oral presentations, training in how to obtain information from a variety of paper based and electronic resources and via group work activities. Relevant numerical and statistical skills are taught in the programme and students use these in certain modules such as in the Independent Research Project.

## Assessment

Transferable skills are assessed through coursework at all levels in all modules. In addition students will be required to complete exercises, for example on the use of IT or the presentation of bibliographies and references, as part of the tutorial programme.

## Programme structure - programme rules and modules

### Programme rules

The foundation degree will be studied as a full-time programme. The programme is structured around the University Academic Framework. If a student has to break off from study, for work or personal reasons, the credits he/she has gained up to that point are retained. When the student is able to begin studying again, he/she uses his/her credits to return to the college (within a time limit of usually 4 years).

The target award is the FdA Alcohol and Substance Misuse Work (240 credits). However, students who are unable to complete the full programme may be eligible for an alternative exit award as follows:

Certificate of Higher Education for achievement of 120 credits at L4.

For information about awards, see

<https://www.ljmu.ac.uk/about-us/public-information/academic-quality-and-regulations/academic-framework>

Level 5	Potential Awards on completion	Foundation Degree Arts
Core	Option	Award Requirements
5511ARCAS Prevention (20 credits) 5512ARCAS Community Involvement & Engagement (20 credits) 5513ARCAS Treatment and Recovery (20 credits) 5514ARCAS Independent Research Project (20 credits) 5515ARCAS Advanced Professional Practice and Personal Development Planning (20 credits) 5516ARCAS Harm Reduction (20 credits)		120 core credits at level 5 0 option credits at level 5
Level 4	Potential Awards on completion	
Core	Option	Award Requirements
4511ARCAS Professional Practice and Personal Development Planning (20 credits) 4512ARCAS Sociology of Health (20 credits) 4513ARCAS Concepts and Models of Addiction (20 credits) 4514ARCAS Introduction to Research (20 credits) 4515ARCAS Drug and Alcohol Strategy and Legislation (20 credits) 4516ARCAS Care Assessment and Planning (20 credits)		120 core credits at level 4 0 option credits at level 4

## Information about assessment regulations

All programmes leading to LJMU awards operate within the University's Academic Framework.  
<https://www.ljmu.ac.uk/about-us/public-information/academic-quality-and-regulations/academic-framework>

## Opportunities for work-related learning ( location and nature of activities)

An important element of any foundation degree programme is learning which is achieved and demonstrated through an engagement with a workplace environment. Students are normally employed within a statutory, private or voluntary human services agency/organisation or service provider. Students will fulfil the learning outcomes through their own occupation in their workplace or it may involve a period of agreed and negotiated learning in a real work situation. Work-based learning is not restricted to work experience or placement learning. It also includes relevant and appropriate assessed learning which links academic study with work situations and issues.

## Criteria for admission

### A/AS Level

A/AS Level

A GCE A level profile which demonstrates strong performance in a relevant subject or an adequate performance in more than one GCE subject. This profile is likely to be supported by GCSE grades at level A-C.

BTEC National Diploma

BTEC ND in an appropriate area or AVCE/GNVQ in an appropriate vocational area.

Access

Access to Higher Education Diploma - 60 credits, of which at least 45 must be achieved at level 3 (from 2010, with merit) and with an appropriate combination of modules.

Access to Higher Education Diploma & modular achievement with 24 credits at level 3 (from 2010, with merit)

NVQ level 3 in relevant vocational areas.

At least 96 UCAS tariff points.

96 UCAS tariff points for Sept 2017 entry.

This list is not exhaustive.

Relevant work experience/ professional qualifications

### **Mature entry**

Prospective mature students without prior academic qualifications in relevant subjects may be asked to demonstrate their suitability for the programme by researching and producing a 1200 word essay on an appropriate topic.

All students who live locally are offered an interview.

## **External Quality Benchmarks**

All programmes leading to LJMU awards have been designed and approved in accordance with the UK Quality Code for Higher Education, including the Framework for Higher Education Qualifications in the UK (FHEQ) and subject benchmark statements where applicable.

The University is subject to periodic review of its quality and standards by the Quality Assurance Agency (QAA). Published review reports are available on the QAA website at [www.qaa.ac.uk](http://www.qaa.ac.uk)

Programmes which are professionally accredited are reviewed by professional, statutory and regulatory bodies (PSRBs) and such programmes must meet the competencies/standards of those PSRBs.

## **Support for students and their learning**

The University aims to provide students with access to appropriate and timely information, support and guidance to ensure that they are able to benefit fully from their time at LJMU. All students are assigned a Personal Tutor to provide academic support and when necessary signpost students to the appropriate University support services.

Students are able to access a range of professional services including:

- Advice on practical aspects of study and how to use these opportunities to support and enhance their personal and academic development. This includes support for placements and careers guidance.
- Student Advice and Wellbeing Services provide students with advice, support and information, particularly in the areas of: student funding and financial matters, disability, advice and support to international students, study support, accommodation, health, wellbeing and counselling.
- Students studying for an LJMU award at a partner organisation will have access to local support services

## **Methods for evaluating and improving the quality and standards of teaching and learning**

### **Student Feedback and Evaluation**

The University uses the results of student feedback from internal and external student surveys (such as module evaluations, the NSS and PTES), module evaluation questionnaires and meetings with student representatives to improve the quality of programmes.

### **Staff development**

The quality of teaching is assured through staff review and staff development in learning, teaching and assessment.

### **Internal Review**

All programmes are reviewed annually and periodically, informed by a range of data and feedback, to ensure quality and standards of programmes and to make improvements to programmes.

### **External Examining**

External examiners are appointed to programmes to assess whether:

- the University is maintaining the threshold academic standards set for awards in accordance with the FHEQ and applicable subject benchmark statements
- the assessment process measures student achievement rigorously and fairly against the intended outcomes of the programme(s) and is conducted in line with University policies and regulations

- the academic standards are comparable with those in other UK higher education institutions of which external examiners have experience
- the achievement of students are comparable with those in other UK higher education institutions of which the external examiners have experience

and to provide informative comment and recommendations on:

- good practice and innovation relating to learning, teaching and assessment observed by external examiners
- opportunities to enhance the quality of the learning opportunities provided to students

**Please note:**

*This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. More detailed information on the learning outcomes, content, teaching, learning and assessment methods of each module can be found in module and programme guides.*