

PROGRAMME SPECIFICATION

Bachelor of Science with Honours in Business Management

Awarding institution	Liverpool John Moores University
Teaching institution	South Eastern Regional College
JACS Code	
Programme Duration	Part-Time: 54 Months
Language of Programme	All LJMU programmes are delivered and assessed in English
Subject benchmark statement	General business and management 2015 QAA 1089 02/2015
Programme accredited by	
Description of accreditation	
Validated target and alternative exit awards	Bachelor of Science with Honours in Business Management Diploma of Higher Education in Business Management Certificate of Higher Education in Business Management
Link Tutor	Hilary Bishop

Educational aims of the programme

The curriculum is designed to comply with the QAA General Business and Management Subject Benchmark, published as part of the national academic infrastructure.

The BSc (Hons.) Business Management programme aims to produce graduates who have:

Studied contemporary business theories, models and techniques, and are able to identify ethical and sustainable solutions through a philosophy of clinical business practice required within the business environment.

Obtained the knowledge and skills required for a successful career in business or undertaking further academic study.

Developed the personal, citizenship and key skills to enable students to work effectively on their own and within teams. Also to be able to meet the challenges of working in a constantly changing business environment.

Engaged with the development of employability skills through summative and formative activities.

Developed professional skills relevant to their pathway, as well as attitude and behaviours necessary for employment in a diverse and changing environment.

Alternative Exit/ Interim Award Learning Outcomes - Certificate of Higher Education

A student who is eligible for this award will be able to:

Use a range of appropriate business software.

Describe the structure, functions, processes and management of business organisations.

Apply basic quantitative techniques to business problems.

Alternative Exit/ Interim Award Learning Outcomes - Diploma of Higher Education

A student who is eligible for this award will be able to:

Analyse the structure, functions, processes and management of business organisations.

Develop a research proposal appropriate for a level 6 research project.

Target award Learning Outcomes - Bachelor of Science with Honours

A student successfully completing the programme of study will have acquired the following subject knowledge and understanding as well as skills and other attributes.

A student who is eligible for this award will be able to:

1. Describe, analyse and evaluate the structure, functions, processes and management of business organisations.
2. Evaluate the role of their chosen specialist area, recognising its development and its implications for the organisation.
3. Apply the business concepts and philosophy to private, public and not-for-profit sector organisations.
4. Utilise business research to improve customer communications and analyse and interpret written, visual and graphical data.
5. Recognise the importance of collecting relevant data, and the variety of information sources, both primary and secondary.
6. Analyse the contemporary issues in business.
7. Apply a range of theoretical concepts to practical organisational or industry sector issues or problems.
8. Demonstrate knowledge of the business communications tools and the need for integration.
9. Identify issues and formulate appropriate methods of investigation and critical analysis.
10. Select and synthesise information from a variety of sources.
11. Apply theoretical concepts and practical techniques to the solution of complex problems.
12. Analyse and interpret quantitative and qualitative data.
13. Utilise judgement to draw appropriate conclusions and make recommendations.
14. Plan, conduct and produce a research project report.
15. Utilise appropriate ICT software and critically evaluate internet sources.
16. Apply problem solving and decision making skills.
17. Conduct research into business and management issues.
18. Develop a range of work-related skills during the placement year, that demonstrates business acumen.
19. Communicate effectively with a wide range of individuals utilising appropriate media.
20. Work effectively on their own and as part of a team.
21. Utilise problem-solving skills in a variety of theoretical and practical situations.
22. Manage time effectively by learning to plan and prioritise their work in order to meet specified deadlines.
23. Learn independently in the spirit of critical enquiry.

Teaching, Learning and Assessment

The methods used to enable outcomes to be achieved and demonstrated are as follows:

Acquisition of knowledge is achieved through a broad range of teaching methods including lecture, seminar, workshop, action workshop, case study, video, practical, business game simulation; 'real-world' business issue and international and national case studies.

Intellectual skills are developed through practical (case study or 'real world') project work, tutorial work and coursework assignments. Open ended practical and project work is designed to permit students to demonstrate achievement of all learning outcomes.

Practical skills are developed in a co-ordinated and progressive manner throughout the three levels of the programme. In the lower levels attention is focused on the acquisition of basic skills, whilst at the higher levels more advanced are introduced.

Transferable skills are generally incorporated within modules and related to relevant assessments as appropriate.

Assessment methods are specified in each module handbook but include unseen examination, open book examination, coursework assignments, portfolios, multiple choice test, simulations, video diaries and presentations. In the final year students prepare a project / dissertation report (optional).

Programme structure - programme rules and modules

The modules to be studied will be selected by the host institution and agreed with the Awarding Institution in advance. Students will study only the modules selected by the host institution. The Level 5 mean for the final award mark will be calculated based upon the 120 credits at Level 5.

The number of credits a part-time student should complete each academic year is as follows:

- Year 1: 90 credits at Level 4
- Year 2: 30 credits at Level 4 & 60 credits at Level 5
- Year 3: 60 credits at Level 5 & 20 credits at Level 6
- Year 4: 80 credits at Level 6
- Year 5 (semester 1 only): 20 credits at Level 6

Level 6	Potential Awards on completion	Bachelor of Science with Honours
Core	Option	Award Requirements
6702SERCBM Strategic Management (20 credits)	6026LBSBSC Lean Operations (20 credits) 6700SERCBM Project Dissertation (40 credits) 6701SERCBM Business Plan Consultancy (40 credits) 6703SERCBM Corporate Governance (CG) and Intellectual Property Rights (20 credits) 6704SERCBM Risk and Resilience in a Changing World (20 credits) 6705SERCBM Personal and Professional Ethics (20 credits) 6706SERCBM Project Planning, Monitoring and Control (20 credits) 6707SERCBM Contemporary Project Management and Practice (20 credits) 6708SERCBM Strategic Corporate and Project Finance (20 credits) 6709SERCBM Applied Business Entrepreneurship (20 credits) 6710SERCBM Internationalisation of Small Businesses (20 credits) 6711SERCBM Social Enterprise (20 credits) 6712SERCBM Contemporary Economic Policy (20 credits) 6714SERCBM Corporate Governance and Finance (20 credits) 6716SERCBM National Business Systems and Global Capitalism (20 credits) 6717SERCBM Global Strategy in Practice (20 credits) 6718SERCBM Strategic HRM (20 credits) 6719SERCBM Employment Law (20 credits) 6720SERCBM Leadership (20 credits) 6721SERCBM Integrated Marketing Communications (20 credits) 6722SERCBM Global Marketing (20 credits) 6723SERCBM Strategic Branding (20 credits) 6724SERCBM Logistics and Transportation (20 credits) 6725SERCBM Sustainable Supply Chains (20 credits)	20 core credits at level 6 100 option credits at level 6
Level 5	Potential Awards on completion	

Core	Option	Award Requirements
5700SERCBM The Digital Economy (20 credits) 5701SERCBM Project Management (20 credits) 5702SERCBM Research and Analysis for Business (10 credits) 5703SERCBM Sustainability and the Circular Economy (20 credits) 5704SERCBM Employability and Enterprise (10 credits)	5705SERCBM Creativity, Innovation and Entrepreneurship (20 credits) 5706SERCBM Entrepreneurial Finance (20 credits) 5707SERCBM HR Fundamentals (20 credits) 5708SERCBM HR Models and Metrics (20 credits) 5709SERCBM Supply Chain Management (20 credits) 5710SERCBM Procurement Management (20 credits) 5711SERCBM Customer Relationship Management (20 credits) 5712SERCBM Digital Marketing (20 credits) 5713SERCBM Managing the Multinational Enterprise (20 credits) 5714SERCBM Finance of International Trade (20 credits) 5716SERCBM Investment and Financial Analysis (20 credits) 5717SERCBM Project Management Methodologies (20 credits) 5718SERCBM Leading and Influencing Projects (20 credits) 5719SERCBM Global Sustainability, Issues and Opportunities (20 credits) 5720SERCBM CSR- Creating Shared Values (20 credits)	80 core credits at level 5 40 option credits at level 5

Level 4	Potential Awards on completion	
Core	Option	Award Requirements
4700SERCBM Business and the Economy (20 credits) 4701SERCBM Data Analysis for Business (10 credits) 4702SERCBM Finance and Accounting for Managers (20 credits) 4703SERCBM Principles of Marketing (20 credits) 4704SERCBM Operations and Technology Management (20 credits) 4705SERCBM Managing People and Organisations (10 credits) 4706SERCBM Personal and Professional Development (20 credits)		120 core credits at level 4 0 option credits at level 4

Information about assessment regulations

All programmes leading to LJMU awards operate within the University's Academic Framework.
<https://www.ljmu.ac.uk/about-us/public-information/academic-quality-and-regulations/academic-framework>

Opportunities for work-related learning (location and nature of activities)

The four elements of Work Related Learning (WRL):

1. Learning about oneself
2. Learning and practising skills

3. Experiencing and learning how to learn and manage oneself in a range of situations

will be addressed through the continuing development that is embedded into the programmes through the philosophy of clinical business practice, in addition to campus based work related learning.

With respect to elements 1, 2 and 3 the Team are of the opinion that these skills are clearly demonstrated in the Programmes and are practised and assessed via the core modules.

At Level 6 Project students research either a live business problem connected to a company preferable their placement organisation, or research a business related issue, dealing with real business problems. This research is undertaken individually with support from an individual supervisor and written up as an analytical report.

The programme also has strong employer involvement. Many modules have guest speakers from industry.

Criteria for admission

A/AS Level

112 UCAS Tariff Points from a minimum of 2 A Levels.

Key skills points are accepted in accordance with the UCAS tariff.

AS level awards are accepted only when the full A level is not studied and only up to 20 UCAS points maximum.

Average A Level offer: BBC

Maximum AS Level points accepted: 20

BTEC National Diploma

BTEC certificate: Acceptable only when combined with other qualifications

90 credit diploma: Acceptable only when combined with other qualifications

Diploma (QCF): Acceptable on its own and combined with other qualifications

Diploma subjects / grades required: D*D* if studied on its own or to the total of 112 UCAS points if combined with other qualifications

Extended diploma (QCF): Acceptable on its own and combined with other qualifications

Extended diploma subjects / grades required: DMM if studied on its own or to the total of 112 UCAS points if combined with other qualifications

Irish Leaving Certificate

Irish Leaving Certificate: Acceptable on its own and combined with other qualifications

Scottish Higher

300 UCAS Tariff points

International Baccalaureate

30 points from IB Diploma

Access

Access to HE Diploma in a relevant subject. Of the level 3 units, at least half must be Merit grade or above.

Higher national diploma

Applicants holding an HND in a relevant subject area will be considered for direct entry to Level 5 of the programme.

Other

GCSE (or O Level) Mathematics and English Language grade C or above (or equivalent),

Mature entry

Mature and non-standard applicants providing evidence of ability to undertake the Programme will be considered on an individual basis. These applicants may be required to submit an essay and/or attend an interview, and should demonstrate potential and motivation and/or have relevant experience.

Overseas qualifications

Qualifications will be considered in line with normal entry requirements.

Any applicant whose first language is not English will be required to have IELTS 6.0 with no less than 5.5 in any component, or an acceptable equivalent.

External Quality Benchmarks

All programmes leading to LJMU awards have been designed and approved in accordance with the UK Quality Code for Higher Education, including the Framework for Higher Education Qualifications in the UK (FHEQ) and subject benchmark statements where applicable.

The University is subject to periodic review of its quality and standards by the Quality Assurance Agency (QAA)

Published review reports are available on the QAA website at www.qaa.ac.uk

Programmes which are professionally accredited are reviewed by professional, statutory and regulatory bodies (PSRBs) and such programmes must meet the competencies/standards of those PSRBs.

Support for students and their learning

The University aims to provide students with access to appropriate and timely information, support and guidance to ensure that they are able to benefit fully from their time at LJMU. All students are assigned a Personal Tutor to provide academic support and when necessary signpost students to the appropriate University support services.

Students are able to access a range of professional services including:

- Advice on practical aspects of study and how to use these opportunities to support and enhance their personal and academic development. This includes support for placements and careers guidance.
- Student Advice and Wellbeing Services provide students with advice, support and information, particularly in the areas of: student funding and financial matters, disability, advice and support to international students, study support, accommodation, health, wellbeing and counselling.
- Students studying for an LJMU award at a partner organisation will have access to local support services

Methods for evaluating and improving the quality and standards of teaching and learning

Student Feedback and Evaluation

The University uses the results of student feedback from internal and external student surveys (such as module evaluations, the NSS and PTES), module evaluation questionnaires and meetings with student representatives to improve the quality of programmes.

Staff development

The quality of teaching is assured through staff review and staff development in learning, teaching and assessment.

Internal Review

All programmes are reviewed annually and periodically, informed by a range of data and feedback, to ensure quality and standards of programmes and to make improvements to programmes.

External Examining

External examiners are appointed to programmes to assess whether:

- the University is maintaining the threshold academic standards set for awards in accordance with the FHEQ and applicable subject benchmark statements
- the assessment process measures student achievement rigorously and fairly against the intended outcomes of the programme(s) and is conducted in line with University policies and regulations
- the academic standards are comparable with those in other UK higher education institutions of which external examiners have experience
- the achievement of students are comparable with those in other UK higher education institutions of which the external examiners have experience

and to provide informative comment and recommendations on:

- good practice and innovation relating to learning, teaching and assessment observed by external examiners
- opportunities to enhance the quality of the learning opportunities provided to students

Please note:

This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. More detailed information on the learning outcomes, content, teaching, learning and assessment methods of each module can be found in module and programme guides.